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Mr. Nguyen Van B
HR Manager
ABC Garment Company
Tan Phu District, Ho Chi Minh City

Dear Mr. B,

Apply to: QC Supervisor position

According to the posting I read on Careerlink.vn, you're currently looking to hire a QC Supervisor. I believe that I am a perfect candidate for the job.

I have a B.S. in Garment Technology from DEF University, over 3 years in garment industry as QC Supervisor, strong ability to monitor production process, inspect materials and products for defects during sewing operation, printing, washing and final packing process.

I am a well organized, hardworking person. I am always willing to work beyond normal working schedule to complete orders on time. I have the applicable education, training, and experience that you are requesting of your QC Supervisor position.

I appreciate your attention to my cover letter and resume and look forwarding to hearing from you soon.

Yours sincerely,

Nguyen Van A

[Fb.me/vothanhthienvan](https://www.facebook.com/vothanhthienvan)