

From

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Date: October 30th, 2011

To

Lisa M. Pearson
Ashton Associates
2540, Hudson Street, Fontanne Square
San Francisco, California 24132
United States
Lisam@Ashtonassociates.com

Subject: Application for the position of Tax Accountant

Re: Advertisement posted in Financial Jobs Corner

Dear Lisa,

In reference to the advertisement posted in Financial Jobs Corner on October 29th, I am sending my application. I would appreciate if you go through my qualifications and get to know about my competency in this field. I have been working as a tax accountant for the past nine years for different clients including multinational entities and individuals as well.

I joined Carlson Associates after I completed my studies in 2002. I am highly knowledgeable with state and country tax laws and experienced in preparing tax returns and statements. Most of our clients are well known industrialists, celebrities and HNI's (High Net worth Individuals). During my term of employment, I have prepared accurate statements through detailed analysis and research into clients' transactions during a financial year.

As an individual, I am extremely reliable and confident. I know how to maintain confidentiality and at the same time present accurate report for clients' and governments' benefit as well. I believe that there is no substitute for hard work and I am always eager to deliver best results within minimum time period.

Please go through my credentials to learn about my educational qualifications. I am also sending reference letters and my resume along with the application. I would like to thank you for the valuable time you have spent to read my application and I expect a positive reply from your end.

Sincerely yours,

James Montgomery
(Signature)

fb.me/vothanhthienvan